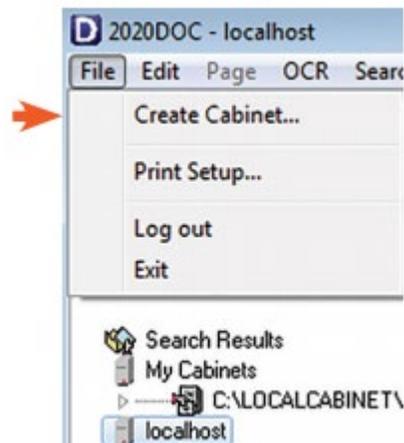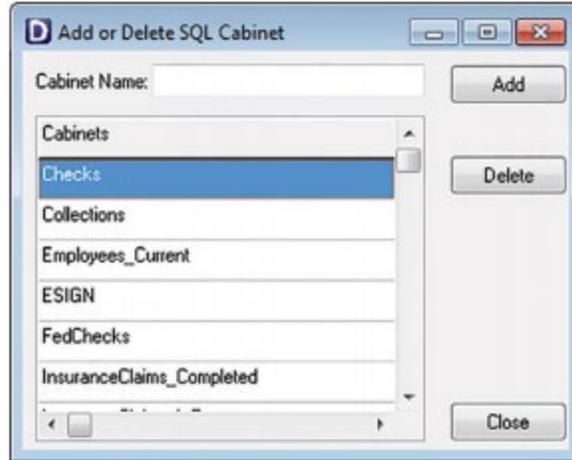# Tech Tip #25: Create SQL cabinets in 2020DOC

To create a SQL Cabinet in 2020DOC:

- highlight your local host on left hand menu (Your local host will either have the computer name or IP address of the MySQL server)
- Click on File from the top menu Bar
- Click on "Create Cabinet"

- Once the Add or Delete SQL Cabinet window opens, enter the Cabinet Name. Click Add then Close. The new cabinet will appear in the window. To delete the cabinet, scroll down to the cabinet name and click Delete.

Your new SQL cabinet should now be ready for you to use!