# eDOC TECH tip tuesday

Tech Tip #28: CheckLogic reports are off at the end of the night

There are two common occurrences for why a CheckLogic ICL report may be out of balance:

1. There is still a batch in pending
2. There was a batch in pending at some point and it was deleted

The first thing you should look for is if there is a batch in "pending" status under the Active Batch screen. If there is, this needs to either be deleted or uploaded.
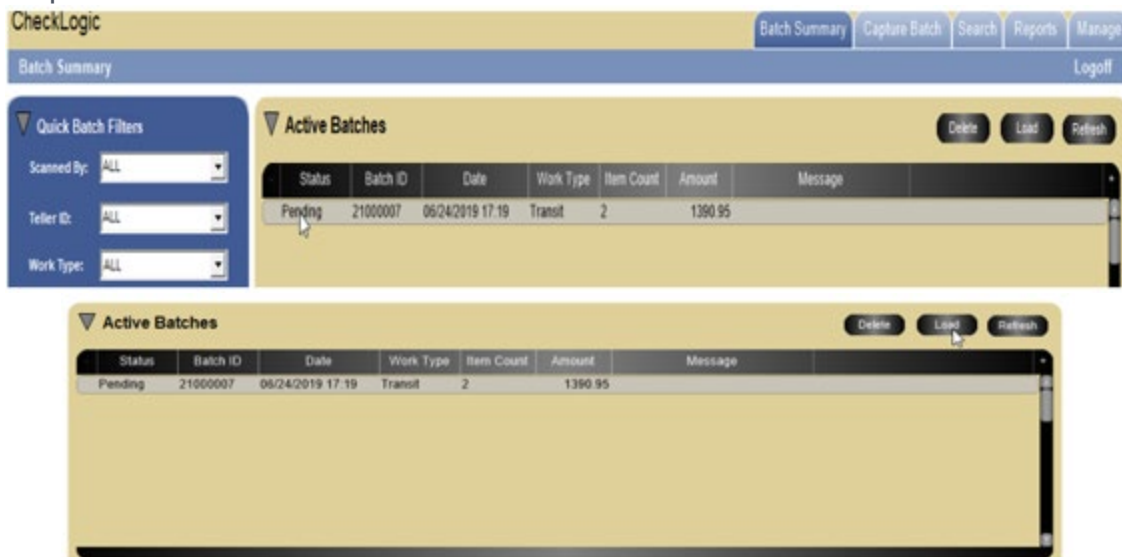
You can tell if batch was processed by looking under "today deposit "on the left side of the screen or if you try loading it and you get possible duplicate warnings.

If this was already scanned batch in pending needs to be deleted and reports also deleted and reran.

For standalone clients these reports are locate on the workstation in *C:\RDI_Work\CheckLogic\Reports\2019*. Browse to the date, delete the Batch summary report, Work Type Teller, and reports for teller that these were scanned under. Log back in CL software and rerun reports.

For integrated clients these reports are located on the in-house server.