

## **Tech Tip #55 eDOCSignature Help Page**

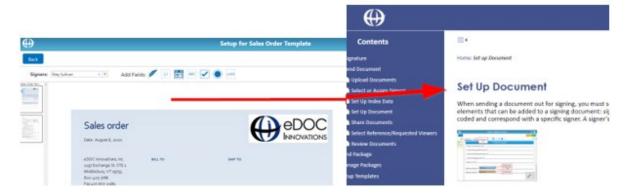
\*\*These settings and features may not be available for all clients. If you do not see them, please contact your solution provider.\*\*

Up until now, all of our training materials have solely resided in our Client Center on our corporate website at <a href="https://edoclogic.com/">https://edoclogic.com/</a>. To access the admin and user guides for our applications and software at this location, you must create an account and log in. Now, you can also access eDOCSignature-specific training materials directly from within eDOCSignature's help pages.

Many of you are already familiar with the help pages on eDOCSignature. They can be found by logging into eDOCSignature and clicking the question mark in the topright corner of the screen.

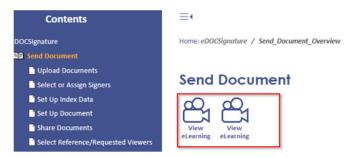


For those who have used these pages before, they will continue to function as normal with regard to context-sensitive help. Clicking the question mark from within eDOCSignature will open the help page specific to that section of eDOCSignature in a new window. For example, if you are setting up a document for eSign and click the question mark icon, you will be brought to the <u>Set Up Document</u> help page.

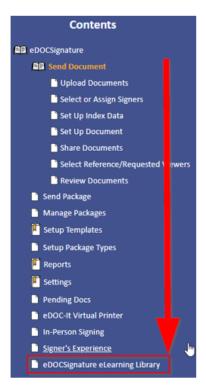


You will notice the help page layout is now slightly different; this was redesigned to best accommodate the newest addition to the help pages – video tutorials. You will now find several video tutorials throughout the help site. For example, under <u>Send</u>

<u>Document</u>, there are two eLearning videos which will walk you though the steps to send a document out for eSign. They can be found by clicking the "View eLearning" icons at the top of the page.



You can find all eDOCSignature training videos in one location at the bottom of the Contents panel.



This opens the <u>eDOCSignature eLearning Library</u> where you can go though any training section you would like. These videos can be helpful if you are new to the software or just hoping for a refresher.